

**DORMANT ACCOUNT ACTIVATION REQUEST LETTER**

Date:

To,

The Branch Manager,

Rajendra Share Broking Pvt. Ltd.,

Patan Branch

**Subject:** Request for Activation of Dormant Account –Trading Code: \_\_\_\_\_

I / We \_\_\_\_\_ is/are maintaining the above trading account with you. I/We have not operated the said trading account for a long time and understand that due to security reasons; the Member has classified the said account as “dormant”. I/We now would like to operate the said trading account regularly and request you to re-classify the account as “active”. I/We have received all the contract notes and obligation statement since account opening whose details are reflected in my ledger account. As on date I have no grievances regarding the trades against the company and would like to trade in future.

Further I/We agree to update the financial details every year as per regulatory requirements.

I/We agree to pay all the pending / recoverable charges in my account.

Yours truly,

\_\_\_\_\_  
Signature of the account holder

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**FOR OFFICE USE ONLY**

Signature(s) Verified by

Account Activation

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Signature(s) of Employee: \_\_\_\_\_